Course Syllabus

Department   : Photography

Course
Title   : Photography I

Section
Name   : ARTS_2356.WB

Start Date   : 01/22/13

End Date   : 05/11/13

Modality   : Online

Credits   : 3.0

Instructor Information

Name   : Kirk Williams

OC Email   : kwilliams@odessa.edu

OC Phone #   : 432-934-5980

Course Description

Introduction to the basics of photography. Includes camera operation, techniques, knowledge of digital photography, and presentation skills. Emphasis on design, history, and contemporary trends as a means of developing an understanding of photographic aesthetics. The student will assess and select equipment, supplies and techniques to incorporate basic theories of composition, exposure, image editing, simplistic computer applications and printing. Students will use efficient learning techniques to acquire and apply creative knowledge and to communicate with others.

Prerequisites/Corequisites
NONE

OCIs

(OCIs 1, 2, 4,)

COURSE OBJECTIVES: Use a variety of basic lighting patterns; explain the principles of subject rapport and aesthetic posing methods; produce effective finished portraits; and utilize subject analysis.

LEARNING OUTCOMES: Exhibit creative visual thinking; perform and execute photographic practices that include traditional and nontraditional procedures; and interpret various types of photographic imagery.

TEXTBOOK: A Short Course in Digital Photography, Barbara London & Jim Stone Prentice Hall, 2012, 2nd Edition, ISBN-13: 978-0-205-06642-1

CAMERA AND SOFTWARE: While cell phone cameras will be used for one or two assignments in this course, most of the course work will be done with a point and shoot or DSLR camera. You will need to have access to either a point and shoot or DSLR camera to complete your coursework. Students will also need some type of software to import and edit **images in the computer such as MSpaint, Photoshop Elements, Photoshop, Adobe Lightroom, Apple Aperture, etc.....**

Important Dates:

Classes Begin: Tuesday, January 22,2013

Last day to Withdraw/drop: Tuesday, April 16,2013

Last day of Class: Saturday, May 11, 2013

Final Exam: May 13-16, 2013

Course Evaluation:

The final grade for the class is based from the combination of shooting assignments, test grades, participation in online discussions.

Please note that all tests and shooting assignments must be completed by their due dates. Late work will not be accepted without prior arrangements. The course is structured in a chronological sequence. If you are the type who waits to the last week of the semester to hand in work, this is not the course for you. Please note that your weekly interaction and participation is the single greatest predictor of your success!

COURSE REQUIREMENTS: Hardware/Software Requirements

Computer:

A minimum of 64 MB RAM, 1 G of free disk space, 150 MHz or higher recommended, a monitor capable of at least 800 x 600 resolution

Peripherals: Speakers to be able to listen to audio files.

Software: Anti-virus software is highly recommended for students and instructors. Online courses involve much file sharing, which increases your risk of computer virus infection. Anti-virus software will help protect your computer in case of exposure to a computer virus.

Other software: You are required to submit assignments typed in Microsoft Word document, and I will ask you to view course content that is in the form of Microsoft Word. In this case, you must have access to Microsoft Word (2003), and documents must be sent in that format.

There will be audio/video files in the course for which you will need Windows Media Player or QuickTime or Real Player.

Internet connection: 56 K modem or better

Browser and settings:

Microsoft Internet Explorer 6" (IE 6) works best with Blackboard on computers running the Microsoft Windows operating system.

> Java and Cookies must be enabled. To enable Java:
>
> 1. In Internet Explorer 6, go to the "Tools" menu and choose "Internet Options".
> 2. Choose the "Privacy" tab and move the slider to "Medium" (which is the default setting) to enable Cookies.
> 3. To enable Java (if not installed, first see next item "Java Plug-in for Windows..." or Java Plug-in for Macintosh" below), while remaining in the "Internet Options" window choose the "Advanced" tab.
> 4. Scroll down until you see the "Java (Sun)" item and check the box beside "Use Java...".
> 5. Click "OK".
> 6. You may need to close your browser and all other applications and restart your computer before this setting takes effect.

Email: Students enrolled in Odessa College must use Odessa College email address. Go to http://www.odessa.edu/dept/it/studentemail.htm to set up your email account.

Preparation for Computer Emergencies

Computer Crash

Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer that you can use when/if your personal computer crashes.

Server problems

When the Blackboard server needs downtime for maintenance, the Blackboard administrator will post an announcement in your course informing the time and the date. If the server experiences unforeseen problems your course instructor will send an email.

Lost/Corrupt/Disappeared files

You must keep/save a copy of every project/assignment on an external disk or personal computer. In the event of any kind of failure (e.g., Blackboard server crash or virus infection, students own computer crashes, loss of files in cyberspace, etc) or any contradictions/problems, I may/will request you to resubmit the files. In other words, if you submit a document to me, and I either do not receive it (lost in cyberspace) or it is corrupted when I open it, it is your **responsibility to resend it to me, corrected, with little or no "downtime" in regard to the timeline** for submission.

METHOD OF EVALUATION: Your grade for the course will be based upon the portfolio, class participation and critiques.

EXPECTATIONS FOR ENGAGEMENT – ONLINE LEARNING

To help make the web-based learning experience fulfilling and rewarding, the following Expectations for Engagement provide the parameters for reasonable engagement between students and instructors for the online learning environment. Students and instructors are welcome to exceed these requirements.

Reasonable Expectations of Engagement for Instructors

1. As an instructor, I understand the importance of clear, timely communication with my students. In order to maintain sufficient communication, I will
   - provide my contact information at the beginning of the syllabus;
   - respond to all messages within 24 hours if received Monday through Thursday and within 48 hours if received Friday through Sunday; and,
   - notify students of any extended times that I will be unavailable and provide them with alternative contact information (for me or for my supervisor) in case of emergencies during the time I am unavailable.

2. As an instructor, I understand that my students will work to the best of their abilities to fulfill the course requirements. In order to help them in this area, I will
   - provide clear information about grading policies and assignment requirements in the course syllabus, and
   - communicate any changes to assignments and/or to the course calendar to students as quickly as possible.

3. As an instructor, I understand that I need to provide regular, timely feedback to students about their performance in the course. To keep students informed about their progress, I will
   - post grades for discussion postings within one week of the discussion thread closing.
   - provide grades for major assignments within 2 weeks of the due date or at least 3 days before the next major assignment is due, whichever comes first.

Reasonable Expectations of Engagement for Students

1. As a student, I understand that I am responsible for keeping up with the course. To help with this, I will
   - line up alternative computer and internet access in case my primary computer crashes or my internet services is unavailable;
   - recognize that the college provides free wi-fi and computer labs during regular campus hours to help me with accessing my course; and,
   - understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my equipment or service is unreliable.

2. As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to
   - **getting "kicked off" of the system during tests or quizzes**;
   - having trouble submitting assignments; and
   - dealing with a traumatic personal event.

3. As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will
   - seek out help from my instructor and/or from tutors;
   - ask questions if I do not understand; and,

- access my course several times during the week to keep up with assignments and announcements.

ACADEMIC ETHICS: You are expected to create, edit, process and print your own assignments and take tests without notes or other outside assistance. All work is expected to be your own.

Course Requirements (Lectures, Assignments and Assessments)

Summary of Assignments & Activities

Item(Name)	Type	Description	Due
intro week	Discussion		

Grading Policy

Each week, I will return classroom activities and homework within one week of the due date and provide grades for major assignments within 2 weeks of the due date or at least 3 days before the next major assignment is due, whichever comes first. Late assignments receive a 10% deduction for each day they are late. Assignments more than 5 days late will not be accepted. Technological issues will not be considered as valid grounds for late assignment submission.

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability Services at 335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the Learning Resources Center, provides research assistance via the LRC's catalog (print books, videos, e-books) and databases (journal and magazine articles). Research guides covering specific subject areas, tutorials, and the "Ask a Librarian " service provide additional help.

Student E-mail

Please access your Odessa College Student E-mail, by following the link to either set up or update your account: http://www.odessa.edu/gmail/. All assignments or correspondence will be submitted using your Odessa College email.

Student Portal

Please access your Odessa College Student E-mail, by following the link to either set up or update your account: http://www.odessa.edu/gmail/. All assignments or correspondence will be submitted using your Odessa College email.

Technical Support For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm .

Important School Policies For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the Odessa College Student Handbook..