

**Odessa College
Residence Life Office**

Deposit Refund Request

Please note that all refunds will be mailed in a check form and can take up to 4 to 6 weeks to process.
Please refund my housing deposit, minus any Odessa College fee allocations including tuition and room and board fees, and send to the following address:

Name: _____ **Student ID #:** _____

Phone: _____

Street Address/P.O BOX : _____

City/Town: _____ **State/Province:** _____

Postal Code: _____ **Country:** _____

Student Signature *Date*

Residence Life Signature *Date*

Student Accounts Signature *Date*

RESIDENCE LIFE
Office Use Only

Requested Date: _____ *Check-Out Date:* _____

Deposit on Account	
<i>R&B Due:</i>	
<i>Fines and Fees:</i>	
<i>Final Move-Out Charges:</i>	
<i>Amount Due Sub Total:</i>	
TOTAL REFUND DUE	