



For Office Use Only: OCID: \_\_\_\_\_ Inv#: \_\_\_\_\_

### Office of Residence Life

2311 Andrews Highway  
Odessa, Texas 79761  
Office: (432) 335-6300  
E-mail: housing@odessa.edu

# RESIDENCE HALL APPLICATION 2024 - 2025

**NOTE:** Submitting this application and other required materials does not guarantee applicant a room for the requested semester(s). Rooms are available on a first come, first serve basis based on application and deposit date. Returning students with clear accounts have first priority. Payment is due in full prior to move in (payment plan or financial aid paperwork must be complete before keys are issued).

**Semester you plan to move in the halls:**  Fall 2024  Mid-Winter  Spring 2025  May-Mester  Summer 2025

**What is your classification?**  Freshman  Sophomore **What is your major:** \_\_\_\_\_

**Have you lived in housing previously?**  Yes  No If yes, please list dates: \_\_\_\_\_

**Are you an incoming student athlete (if so, which team)?**  Volleyball  Golf  Dance  Cross Country  
 Baseball  Women's Basketball  Men's Basketball  Track/ Field  Softball  Rodeo  Trainer

**Are you on a full or partial Athletic Scholarship (includes room/board)?**  Yes, Full  Yes, Partial  No

**Would you be interested in applying for an Resident Assistant or Student Worker Position?** Yes No

## PERSONAL INFORMATION: (Please type or print clearly)

**Name:** Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Other/ Suffix: \_\_\_\_\_

**Preferred Name:** \_\_\_\_\_ **Birthdate:** Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_ **Gender:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone Number:** + \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State/Province/Region:** \_\_\_\_\_

**ZIP/Postal Code:** \_\_\_\_\_ **Country:** \_\_\_\_\_

## CRIMINAL HISTORY

**Have you ever been convicted of a felony?** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Have you ever been convicted of a misdemeanor in the past five years?** \_\_\_\_\_ Yes \_\_\_\_\_ No

**Have you ever been convicted of a sexual offense crime?** \_\_\_\_\_ Yes \_\_\_\_\_ No

If answered "yes" to any of the questions above, please explain below. Please attach another sheet if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\* Providing false information on your criminal history could result in the denial of your housing application. \*\*\*

## UNIT PREFERENCE (CHECK ALL THAT APPLY):

**Fall/Spring:** One private bedroom in a **two** bedroom apartment with 19 meals per week \*\* \$3,665 (per semester)  **Fall/Spring:** One private bedroom in a **four** bedroom apartment with 19 meals per week \*\* \$3,465 (per semester)  **Fall/Spring:** Wrangler Hall two bed suite with 19 meals per week \*\* \$2,565 (per semester, Male Athletes Only)

**Summer:** One private bedroom in a **two** bedroom apartment \*\* \$800 (per session)

**Summer:** One private bedroom in a **four** bedroom apartment \*\* \$700 (per session)

**May-Mester:** One private bedroom in a **two** bedroom apartment \*\* \$440 (per session)

**May-Mester:** One private bedroom in a **four** bedroom apartment \*\* \$395 (per session)

\*\*Rates are effective Fall 24 and are subject to revision by the Board of Trustees approval each academic year.

Each bedroom space is furnished with a twin bed, chest of 4 drawers, computer desk, and night stand. Student is expected to furnish their own towels, linens, pillows, blankets, kitchen cookware, utensils, dishes, and personal items needed.

Priority is given to athletic students on scholarship. Second priority is given to returning students. Following returning student placement, new students, based on availability and the date a completed application and deposit were received, will be assigned to rooms.

List preferred roommate(s), if any. All parties must request one another to be assigned together.  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_

Do you smoke? \_\_\_\_\_  
**Smoking and use of all tobacco products are prohibited inside the Residence Hall. Please check the OC website for more information.**

When do you study?  
 Morning  
 Afternoon  
 Late Night

I consider myself a:  
 Night Owl (lights on after 11p.m)  
 Early riser (lights on by 7 a.m.)  
 When you meet new people are you:  
 Shy      Outgoing

Do you keep your room:  
 Neat (always picked up)  
 Fair (things typically picked up)  
 Cluttered (clean up before room check)

Hobbies/Special Interests:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Anything else you would like to share, that would help us assign you a roommate? \_\_\_\_\_

**ACCOMMODATIONS**

Do have any of the following conditions:      Food allergies      Asthma      Diabetes

Anything else you would like to share in reference to accommodations? \_\_\_\_\_

*Accommodations (including emotional support animals) are available upon request to individuals with approved documentation.*

**DEPOSIT & APPLICATION FEE**

**NOTE:** A \$200 security deposit and \$50 nonrefundable application fee must be paid by mail, in person to the Wrangler Express Center or by phone at (432)335-6504 to the Cashier's Office located in the OC Spur Building before a room will be reserved. This deposit and fee cannot be added to an installment plan. Prior to move-in, final payment arrangements must be made. In case of cancellation, a deposit refund request must be submitted in writing by **JULY 1**, for the fall semester and **DECEMBER 1**, for the spring semester. **Requests made after these deadlines may not be granted.**

**RELEASE OF LIABILITY & PERMISSIONS**

Please initial the following items before you sign the application:

- \_\_\_\_\_ 1. By signing below, I understand my application for Residence Life **is not complete** until I submit a \$200 security deposit and \$50 nonrefundable application fee. Check one of the payment options below:  
 My check or money order is enclosed. (Please make check payable to Odessa College.)  
 My payment will be made to the Cashier's Office by phone at (432) 335-6419.
- \_\_\_\_\_ 2. By signing below, I understand that I will be required to sign a Residential Life Agreement and Emergency Contact Form prior to moving in.
- \_\_\_\_\_ 3. **By signing below, I understand I must be enrolled at Odessa College during every semester and/or session in which I will live in Residence Life. I must be enrolled in at least 12 semester hours per Spring/Fall semester (6 hours per 8-week session) and 3 semester hours per Summer session.**
- \_\_\_\_\_ 4. By signing below, I understand if I choose to cancel my application for Residence Life, I must do so in writing and I am responsible for paying the corresponding fees based on the date of cancellation. (See above)
- \_\_\_\_\_ 5. By signing below, I give Odessa College permission to share my name and phone number with my potential roommates (Please note that roommate changes may occur after information has been sent.). I further give permission to Odessa College to conduct a criminal background check.
- \_\_\_\_\_ 6. By signing below, I release Odessa College, its employees and representatives for incidents which may cause me physical, mental or monetary loss or damage, except in those incidents where the college can be shown negligent and directly responsible for the loss or damage. Odessa College does not maintain insurance on any personal property of occupants.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Mail this completed and signed Residence Life Application to: Office of Residence Life - Odessa College  
 2311 Andrews Hwy. Odessa, TX 79761 or E Mail to [housing@odessa.edu](mailto:housing@odessa.edu)**

\*A guarantor's information and signature will be required on the residential agreement if student is less than 18 - years - old.

An Equal Opportunity College - Odessa College does not discriminate on the basis of sex, race, color, national origin, religion, disability or age.