



# Odessa College Foundation

## Approved Community Service Agency List

*Call the agency in advance to schedule your community service hours.  
Be sure to inform the agency the amount of community service hours that you need.*

Agency	Volunteer Responsibilities		
<b>Odessa College Facility Contracts</b> Lionel Loya – 432.335.6753 Director of Facility Contracts	Moving furniture, setting up for events		
<b>Odessa College Murry H. Fly Learning Resource Center</b> Robin Millar – 432.335.6644 Linda Harris – 432.335.6639 Elsa Guerra – 432.335.6650	Job responsibilities are varied and according to need		
<b>Odessa College Art Department</b> Daiken Asakawa – 432.894.3093 Art Instructor	Various responsibilities on an as needed basis which may include but not limited to cleaning, organizing, setting up and assisting at events.		
<b>Odessa College Foundation Office</b> Donna Wittie – 432.335.6648 Advancement Assistant	Volunteers will assist with large mailings: folding letters, stuffing envelopes; assisting with various events as needed.		
<b>American Red Cross of the Permian Basin</b> 9601 Wright Drive Midland, TX 79711 Kelly Rios - 432.563.2267	Assisting with events, fundraising, disaster relief, damage assessment, general clerical work. A background check is required.		
<b>Campfire USA West Texas Council</b> 3500 N. A Street, Suite 1200 Midland, TX 79705 Vangie - 432.570.4144	Assignments are varied, depending on need.		
<b>Catholic Charities</b> 2500 Andrews Highway Odessa, TX 79761 Andrea or Luz – 432.332.1387	Receiving and stocking donated items for the store and pantry. Other duties as required.		
<b>Catholic Charities – Cory Learning Center</b> 2500 Andrews Highway Odessa, TX 79761 Emily – 432.332.1387	Reading and writing tutorials		
<b>Centers for Children and Families</b> 835 Tower Drive, Suite 1 Odessa, TX 79761 Becca Arons - 432.570.1084	Training takes 1 ½ hours. Volunteers must arrive 15 minutes early to monitor court ordered visits with their noncustodial parent by observing the family; turn on the camera to record the visit; make short notations every 15 minutes. Volunteers occasionally have to stay 10-15 minutes late. <b>Shifts are 2 hours and students receive 3 hours volunteer credit hours for each shift.</b>		
<b>Communities in Schools</b> Odessa Office Hilda Sanchez 432.552.2496	<p>Opportunities are specific to each school. Please contact the ECISD school campus for more volunteer information.</p> <table> <tr> <td> <b>Alternative Education Center</b>  Stacy Roman  (432) 456-5762  <b>Ector Middle School</b>  TBA  (432) 456-3082 </td><td> <b>Crockett Middle School</b>  Mayra Cano  (432) 456-5404  <b>Wilson &amp; Young Medal of Honor MS</b>  Daisy Gonzales  (432) 456-2844 </td></tr> </table>	<b>Alternative Education Center</b> Stacy Roman (432) 456-5762 <b>Ector Middle School</b> TBA (432) 456-3082	<b>Crockett Middle School</b> Mayra Cano (432) 456-5404 <b>Wilson &amp; Young Medal of Honor MS</b> Daisy Gonzales (432) 456-2844
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	<p><b>Bowie Middle School</b> Sylvia Gonzalez (432) 456-2618</p> <p><b>Odessa High School</b> Micheal Alva / Ashley Dominguez (432) 456-2154</p> <p><b>Nimitz Middle School</b> Abigail Martinez (432) 456-2976</p> <p><b>Bonham Middle School</b> Stephanie Garcia (432) 456-2505</p> <p><b>Permian High School</b> Enedelia Nava (432) 456-5833</p>
<p><b>Crisis Center of West Texas</b> <b>Louise Wood Angel House</b> 910-B South Grant Ave Odessa, TX 79761 Contact: JoAnna Meise 432-333-2527</p>	Our mission is to respond, shelter, and educate to end domestic and sexual violence in West Texas. We believe everyone deserves a safe and healthy relationship, and we work every day to make that a reality for men, women, and children in the Permian Basin and beyond.
<p><b>Downtown Odessa</b> Amanda Casto (432) 335-4682 (432) 582-4682</p>	Responsibilities for volunteers vary by position.
<p><b>Ector County 4-H Club / Master Gardeners</b> Odessa, TX 797681 Jacquelyn Warnock 432.498.4071</p>	Job responsibilities are based on the need of the following events: Diabetes Education Workshop - August - Sept Every Tuesday (5 weeks) 4-H Project Meetings - September - May Breast Cancer Awareness Event - September 15th
<p><b>Ector County Library</b> 321 W. 5<sup>th</sup> Street Odessa, TX 79761 Kim Ureta - 432.332.0633 <a href="http://www.ector.lib.tx.us">www.ector.lib.tx.us</a></p>	Assignments are varied, depending on need.
<p><b>Ellen Noel Art Museum of the Permian Basin</b> 4909 E. University Odessa, TX 79762 Lindsey Jones – 432.550.9696</p>	Greeting visitors, answer questions, clerical, assisting staff members with various projects; other duties as needed.
<p><b>Fab Lab Permian at Odessa College</b> Sedate Hall 201 W University Odessa, TX 79764 <a href="mailto:fablab@odessa.edu">fablab@odessa.edu</a> 432-335-6189 Danielle Collins 432-335-6190 Adriana Moreno</p>	Volunteer opportunities vary and may include, set up or tear down for classes/events; greeting visitors; providing tours and information to visitors or at events; clerical work. Opportunities for placement based on interest and skills are available.
<p><b>Faith Temple Fellowship Food Pantry</b> 1335 E. 6<sup>th</sup> Street Odessa, TX 79761 Melissa - 432.272.3362 <a href="mailto:jesushouse@jesushouse.com">jesushouse@jesushouse.com</a></p>	Volunteers can expect to sort clothing, assist in the kitchen and sort through donated items.
<p><b>Honor Our Troops</b> 4222 Wendover Ave. Odessa, TX 79762 David Perez – 432.550.2468 <a href="http://www.hot-honorourtroops.com">www.hot-honorourtroops.com</a></p>	Assembling care packages to ship to soldiers overseas.
<p><b>H-E-B</b> Nancy Wells – 432.638.1831</p>	Event – Feast of Sharing Volunteers can expect to serve plates, desserts or drinks; replace placemats and utensils; help children in the game area; set up the event and/or clean up after the event. Volunteers should sign up 6 weeks prior to the event. Please contact Nancy Wells for the Feast of Sharing date, time and location.

<b>Home Hospice Odessa</b> 619 N. Grant Ave., Suite 120 Odessa, TX 79760 432.580.9990	Various job assignments are on an as needed basis.
<b>Humane Society of Odessa</b> 7012 Mockingbird Lane Odessa, TX 79763 Heather Silvia - 432.381.5503 <a href="http://www.odessahumanesociety.com">www.odessahumanesociety.com</a>	Job responsibilities include cleaning the cat house, kennels, the garage, clerical, yard work, maintenance work, and walking dogs. A volunteer liability form must be completed before you are allowed to work. The Humane Society is open from Tuesday - Saturday 9:00 – 3:00. <b>If you are not able to reach the Humane Society by telephone, please contact them through Facebook:</b> <b><a href="https://www.facebook.com/Humane-Society-of-Odessa-115261288517295">Facebook.com/Humane-Society-of-Odessa-115261288517295</a></b>
<b>Junior League of Odessa</b> 4241 Tanglewood Lane Odessa, TX 79764 432.332.0095	Various job assignments are on an as needed basis.
<b>Keep Odessa Beautiful</b> 119 W. 4 <sup>th</sup> Street, Suite 203 Odessa, TX 79760 432.335.4686	Some responsibilities are clerical, assisting as chaperones with kid groups for clean-up and other duties as required.
<b>KT Black Services</b> <b>*Lubbock, Texas*</b> (806) 535-7038	Volunteer with the Navy Recreational Committee to raise funds for Navy sponsored activities for both members and families.  Can assist at the Texas Tech games either before, during, after, or the whole time. Most of the military groups assist in the security portion on field and patrol. Other groups volunteer their time with us such as churches, schools, athletic departments.
<b>Meals On Wheels of Odessa</b> 1314 E. 5 <sup>th</sup> Street Odessa, TX 79761 432.333.6451	Drivers are needed Monday - Friday to deliver meals to residents that are homebound. You must call 2 days in advance to schedule your time to deliver, a background is required & completed upon arrival for first time meal delivery. Volunteers are required to use their own car and gas; arrive 15 minutes early; shifts start at 9:30 a.m., <b><i>shifts last an average of 1 hour and is equivalent to 4 hours of volunteer time.</i></b>
<b>Midland-Odessa Symphony</b> 3100 La Force Blvd Midland, TX 79711 Rino Irving - 432.563.0921 <a href="http://www.mosc.org">www.mosc.org</a>	Clerical, set up or tear down concert events, other responsibilities are on an as needed basis.
<b>Odessa Boys and Girls Club of Odessa</b> 800 E. 13 <sup>th</sup> Street – Odessa, TX 79762 <b>Desmond Wilkerson</b> - 432.337.8389 1037 E. Murphy – Odessa, TX 79762 <b>Bill Baty</b> - 432.332.7891	Volunteers assist with supervision of children, their games and activities and chaperon on field trips.
<b>Odessa Chamber of Commerce</b> <hr/> 700 N. Grant Ave., Suite 200 Odessa, TX 79761 432.332.9111 <a href="http://www.odessachamber.com">www.odessachamber.com</a>	Assignments are varied, depending on need.
<b>Odessa Christmas in Action, Inc.</b> Odessa, TX 79762    Barbara Nunez – 432.368.9022 <a href="http://www.christmasinaction.org">www.christmasinaction.org</a>	Clerical, various types of home repair for low income residents, the disabled and elderly.

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<b>Odessa LINKS</b> 119 W. 4th Street, #201 Odessa, TX 79761 432.582.0099 <a href="http://www.odessalinks.org">www.odessalinks.org</a>	May have upcoming events August thru December. Please call to ask about volunteer opportunities during those months.
<b>Permian Basin Rehabilitation Center</b> 620 N. Alleghaney Odessa, TX 79762 432.332.8244 <a href="http://www.pbrehab.com">www.pbrehab.com</a>	General maintenance
<b>The Petroleum Museum</b> 1500 I-20 Midland, TX 79705 Stacie Hanna – <a href="mailto:shanna@petroleummuseum.org">shanna@petroleummuseum.org</a> Mara Bland – <a href="mailto:mbland@petroleummuseum.org">mbland@petroleummuseum.org</a> 432.683.4403	Volunteer opportunities may include cleaning, clerical, setting up and tearing down events.
<b>The Salvation Army</b> 810 E. 10 <sup>th</sup> Street Odessa, TX 79760 Kathy - 432.332.0738 <a href="http://www.salvationarmyusa.org">www.salvationarmyusa.org</a>	Volunteers are needed to serve meals.
<b>Sandhills Stock Show &amp; Rodeo / Permian Basin Fair</b> Odessa, TX 79764 Shelly Evans – 432.550.3232	Volunteers will be placed according to their interest and the greatest need for each organization
<b>Time Machine Recycling Center</b> 816 W. 42 <sup>nd</sup> Street Odessa, TX 79764 432.368.5730	Volunteers are required to wear good work shoes, work gloves, long shorts or pants; also bring drinking water and lunch.
<b>United Way of Odessa</b> 128 E. 2 <sup>nd</sup> Street Odessa, TX 79761 Christina Escobar - 432.332.0941 <a href="http://www.unitedwayodessa.org">www.unitedwayodessa.org</a>	Clerical work, setting up, assisting, and tearing down events.
<b>West Texas Cancer Center - Hope House</b> 600 N. Grant Odessa, TX 79761 Monica Tschauner 432.614.9284	Hope House serves lunch to patients receiving chemotherapy at the West Texas Cancer Center. The time commitment is 2 hours on a Monday – Tuesday, Wednesdays available. All volunteers need to do is show up. Training and supplies provided.
<b>Westwood Baptist Church</b> 1601 W. University Blvd. Odessa, TX 79764 432.337.3948 Pastor Charles McBryde or Pam Gatlin	Responsibilities will be varied according to need, but may include light clerical, some yard work, and community outreach.
<b>West Texas Food Bank</b> 411 S. Pagewood Ave. (Next to Coca Cola) Odessa, TX 79761 432.580.6333	Volunteer hours are Monday through Thursday 9am to 12pm and 1pm to 5pm, Friday 9am to 12pm and 1pm to 4pm, Saturday 8am to 1pm and Tuesday evening 6pm to 9pm. <b><i>Volunteers must not wear open toe shoes.</i></b>
<b>White Pool House Museum</b> 112 E. Murphy Street Odessa, TX 79761 432.333.4072 / 432.332.9417 <a href="http://www.whitepoolhouse.org">www.whitepoolhouse.org</a>	Assistance may include gardening, carpentry, handy-man, cleaning, and painting.
<b>YMCA</b> 3001 E. University Odessa, TX 79762 432.362.4301	Opportunities are based upon current need at the YMCA.