

HPRS 1106.11 Syllabus Fall 2011

Department: Biology **Course Title:** Medical Terminology **Name:** HPRS_1106_11
Start Date: 08/22/2011 **End Date:** 12/03/2011 **Modality:** Face to Face
Credits: 1

Instructor's Name: Clovis Stacey **OC Email:** cstacey@odessa.edu
Instructor's Office: WH 130 **OC Phone #:** (432) 335-6543

Course Description: A study of word origin and structure through the introduction of prefixes, suffixes, root words, plurals, abbreviations and symbols, surgical procedures, medical specialties, and diagnostic procedures.

Prerequisites/Corequisites: None

Scans: 1

Course Objectives:

1. Learner will be able to recognize and use the prefixes, suffixes, root words and plurals required for exploration in the scientific and medical fields.
2. Learner will be able to recognize and use the vocabulary words, and the definitions of the vocabulary words, required for exploration in the scientific and medical fields.
3. Learner will be able to recognize and use the abbreviations and symbols required for exploration in the scientific and medical fields.
4. Learner will learn and be able to identify the basic surgical procedures used in the medical fields.
5. Learner will learn and be able to identify the basic medical specialties used in the medical fields.
6. Learner will learn and be able to identify the basic diagnostic procedures used in the medical fields.
7. Learner will be able to identify the basic structures and functions of the eleven organ systems of the human body.

Required Readings/Materials: *Medical Terminology: A Word-Building Approach*. 7th edition, by Jane Rice; Pearson/Prentice Hall, 2008; ISBN-13:978-0-13-214802-3, ISBN-10:0-13-214802-1

Grading Policy: The learners' semester grade for the course is determined by calculating the below percentiles for each area, and then adding the percentiles for each area together for a percentage out of 100:

Tests & Grading:

| | | |
|-----------------------|------------|---------------------|
| 7 Quizzes at 100 pts. | 700 | 78% of course grade |
| 1 Comprehensive Final | <u>150</u> | 22% of course grade |
| Total Points | 850 | |

A= 89.5 – 100

B = 79.5 - 89.49

C = 69.5 - 79.49

D = 59.5 - 69.49

F = <59.5

Special Needs: Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library): The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail: Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal: Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Technical Support: For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies: For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

Department Specific Information:

Last Day to drop the class with a "W" is Thursday, April 14, 2011.

Tentative Lecture Schedule:

- Aug.** 23 Intro., Fundamental Word Structure, (1), Suffixes (2), Prefixes (3),
The Organization of the Body (4).
- 30 **Quiz 1 (Ch. 1, 2, 3, & 4)**
- Sept.** 05 **Labor Day- No Classes**
- 06 **Special Assignment**
- 13 The Integument System (5), Skeletal System (6), Muscular System (7)
- 20 **Quiz 2 (5, 6, & 7)**
- 27 The Digestive System (8), Cardiovascular System (9), Respiratory
System (11)
- Oct.** 04 **Quiz 3 (8, 9, & 11)**
- 11 Blood and Lymphatic System (10), Urinary System (12), Endocrine System (13)
- 18 **Quiz 4 (10, 12, & 13)**
- 25 The Nervous system (14), Ear (15), Eye (16)
- Nov.** 01 **Quiz 5 (14, 15, & 16)**
- 08 Female Reproductive System (17), Obstetrics (18), Male Reproductive
System (19)
- 09 **Last Day to drop or withdraw with a "W"**
- 15 **Quiz 6 (17, 18, & 19)**
- 22 Oncology (20), Radiology and Nuclear Medicine (21), Mental Health (22)
- 23-27 **Happy Thanksgiving- no classes**
- 29 **Quiz 7 (20, 21, & 22)**
- Dec.** 06 **Final Exam: TBA**

