

HPRS 1106 WB4 Syllabus Fall 2011

Department: Biology

Start Date: 08/22/2011

Credits: 1

Instructor's Name: Clovis Stacey

Instructor's Office: WH 130

Course Title: Medical Terminology **Name:** HPRS_1106_WB

End Date: 12/03/2011

Modality: Online

OC Email: cstacey@odessa.edu

OC Phone #: (432) 335-6543

Course Description: A study of word origin and structure through the introduction of prefixes, suffixes, root words, plurals, abbreviations and symbols, surgical procedures, medical specialties, and diagnostic procedures.

Prerequisites/Corequisites: None

Scans: 1

Course Objectives:

1. Learner will be able to recognize and use the prefixes, suffixes, root words and plurals required for exploration in the scientific and medical fields.
2. Learner will be able to recognize and use the vocabulary words, and the definitions of the vocabulary words, required for exploration in the scientific and medical fields.
3. Learner will be able to recognize and use the abbreviations and symbols required for exploration in the scientific and medical fields.
4. Learner will learn and be able to identify the basic surgical procedures used in the medical fields.
5. Learner will learn and be able to identify the basic medical specialties used in the medical fields.
6. Learner will learn and be able to identify the basic diagnostic procedures used in the medical fields.
7. Learner will be able to identify the basic structures and functions of the eleven organ systems of the human body.

Required Readings/Materials: *Medical Terminology: A Word-Building Approach.* 7th edition, by Jane Rice; Pearson/Prentice Hall, 2008; ISBN-13:978-0-13-222531-1, ISBN-10:0-13-222531-X

Grading Policy: The learners' semester grade for the course is determined by calculating the below percentiles for each area, and then adding the percentiles for each area together for a percentage out of 100:

Module test grades = 50% Final Exam = 50%

A= 89.5 – 100

B = 79.5 - 89.49

C = 69.5 - 79.49

D = 59.5 - 69.49

F = <59.5

Special Needs: Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library): The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail: Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal: Odessa College uses the Student Portal found on the OC Homepage

Technical Support: For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies: For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

Department Specific Information:

1. Last Day to drop the class with a "W" is Wednesday, November 09, 2011.

Assignment/Wordlist/Test Schedule

Assignment	Reading Assignment	Word List	Assignments/Wordlists/Tests opening and closing times
Module 1	Chapters 1, 2, 3, & 4	Chapters 1, 2, 3, & 4	Aug. 22 (opens at 8:00 am) – Aug. 25 (closes at 9:00 pm), 2011
Module 1 Test			Aug. 25 (opens at 9:05 pm) – Sept. 01 (closes at 9:00 pm), 2011
Module 2	Chapters 5, 6, & 7	Chapters 5, 6, & 7	Sept. 01 (opens at 9:05 pm) – Sept. 08 (closes at 9:00 pm), 2011
Module 2 Test			Sept. 08 (opens at 9:05 pm) – Sept. 15 (closes at 9:00 pm), 2011
Module 3	Chapters 8, 9, & 11	Chapters 8, 9, & 11	Sept. 15 (opens at 9:05 pm) – Sept. 22 (closes at 9:00 pm), 2011
Module 3 Test			Sept. 22 (opens at 9:05 pm) – Sept. 29 (closes at 9:00 pm), 2011
Module 4	Chapters 10, 12, & 13	Chapters 10, 12, & 13	Sept. 29 (opens at 9:05 pm) – Oct. 06 (closes at 9:00 pm), 2011
Module 4 Test			Oct. 06 (opens at 9:05 pm), – Oct. 13 (closes at 9:00 pm), 2011
Module 5	Chapters 14, 15, & 16	Chapters 14, 15, & 16	Oct. 13 (opens at 9:05 pm), – Oct. 20 (closes at 9:00 pm), 2011
Module 5 Test			Oct. 20 (opens at 9:05 pm) Oct. 27 (closes at 9:00 pm), 2011
Module 6	Chapters 17, 18, & 19	Chapters 17, 18, & 19	Oct 27 (opens at 9:05 pm) – Nov. 03 (closes at 9:00 pm), 2011
Module 6 Test			Nov. 03 (opens at 9:05 pm), – Nov. 10 (closes at 9:00 pm), 2011
Module 7	Chapters 20, 21, & 22	Chapters 20, 21, & 22	Nov. 10 (opens at 9:05 pm), – Nov. 17 (closes at 9:00 pm), 2011
Module 7 Test			Nov. 17 (opens at 9:05 pm) – Nov. 28 (closes at 9:00 pm), 2011
Comprehensive Final Exam		Chapters 1 - 22	Date: Dec. 6 (Tuesday) Time: 2:00 – 9:00 pm

