

Course Syllabus

NOTE: This syllabus is subject to change during the semester. Please check this syllabus on a regular basis for any updates.

Department : Cosmetology

Course Title : Fundamentals Of Cosmetology

Section Name : CSME_1405_.71

Start Date : 08/22/2011

End Date : 12/16/2011

Modality : FACE-TO-FACE

Credits : 2 Lecture 8 Lab Hours : 160

Instructor Information

Name : Theresa Vaughn

OC Email : tvaughn@odessa.edu

OC Phone # : (432) 335-6451

Course Description

A course in the basic fundamental of cosmetology. Topics include service preparation, manicure, facial, chemical services, shampoo, haircut, wet styling comb-out, and the skills required by the TEXAS COSMETOLOGY Commission ;and demonstrate professional communication Skills

Presentation of the theory and practice of chemical reformation. Topics include terminology, application, and workplace competencies relate to chemical reformation. The student will identify terminology related to chemical reformation; demonstrate the proper application; and exhibit workplace competencies related to chemical reformation.

Prerequisites/Co requisites

ORIENTATION

Fundamentals of Cosmetology

[Scans](#)

4, 8,9,10

Course Objectives

After completing this course, the student should be able to demonstrate competency in:

- 1.00 Professionalism
- 3.00 Histology of Hair, Skin, and Nails
- 4.00 Properties of the Scalp and Hair
- 5.00 Cosmetic Ingredient and Chemistry
- 8.00 Sanitation, Sterilization and Bacteriology
- 13.00 Safety Precautions
- 15.00 Draping
- 16.00 Shampooing, Rinsing, and Conditioning
- 18.00 Scientific Brushing
- 19.00 Permanent Chemical Reconstruction
- 25.00 General

All students must:

1. Attend class on a regular basis, whenever absent notify instructor.
2. Record clock hours by TDLR clocking-in on a computer.
3. Wear required uniform to be permitted to attend class and to receive hours.
4. Bring supplies and textbook daily.
5. Write a report on an assigned topic and possibly report orally.
6. Complete exams covering specified unit material.
7. Perform in class, the skills taught in theory in an effort to reinforce learned knowledge.

8. Participate in class assignments by working on manikin, models or another classmate and allowing other students to perform temporary services on them.

Required Readings/Materials

a) You must purchase the following **required** readings/materials: Milady's Standard Cosmetology Textbook

b) You are encouraged to buy the following *optional* books/materials

Course Requirements (Lectures, Assignments and Assessments)

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15.00 Draping

16.00 Shampooing, Rinsing, and Conditioning

18.00 Scientific Brushing

19.00 Permanent Chemical Reconstruction

25.00 General

Week 1

Topic/Overview: Read Chapter 18

Summary of Week 1 Assignments & Activities

Outline Chapter 18

Item(Name)	Type	Description	Due
Properties of the Hair	Discussion/Quiz	Worksheets/Study Guide	TBA
Chemistry Reformation	<i>Discussion/Quiz</i>	Worksheets/Study Guide	TBA
Permanent Chemical Reconstruction	Discussion/Quiz	Worksheets	TBA

Week 2

Topic/Overview: This week focuses on SANITATION, AND BACTERIOLOGY

Summary of Week 1 Assignments & Actitives

Item(Name)	Type	Description	Due
Chemical Relaxing	Discussion	Workbook/Study Guide	TBA
Thio Relaxers	Application	Hands-on/demonstration	TBA
Hydroxide Relaxers	Application	Hands-on Demonstration	TBA

Week 3

Topic/Overview: This week focuses on

Chp. 18

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Relaxer Strengths	Discussion/Quiz	Workbook/Study Guide	TBA
Chemical Hair-Relaxing Procedures	Demonstrations	Application	TBA
Stand Testing	Demonstration	Application	TBA

Week 4

Topic/Overview: This week focuses on

Permanent Waving and Chemical Relaxing

Summary of Week 1 Assignments & Activities

Read Chapter 18 .Do Key Terms

Item(Name)	Type	Description	Due
Chemistry /Professional Products	Discussion	Workbook	TBA

Week 5

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 6

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 7

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 8

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 9

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 10

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Demonstrate proper clean- up and storage materials

Item(Name)	Type	Description	Due

Week 11

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 12

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due

Week 13

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
<i>Enter assignment name here.</i>	<i>Enter type assignment/activity in this column</i>	<i>Enter description of the assignment in this column</i>	
<i>ex. Intro to Music Theory</i>	<i>ex. Discussion/Quiz/Exam</i>		

Week 14

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
<i>Enter assignment name here.</i>	<i>Enter type assignment/activity in this column</i>	<i>Enter description of the assignment in this column</i>	<i>Enter day due in this column mm/dd/yyyy</i>
<i>ex. Intro to Music Theory</i>	<i>ex. Discussion/Quiz/Exam</i>		<i>mm/dd/yyyy</i>

Week 15

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
<i>Enter assignment name here.</i>	<i>Enter type assignment/activity in this column</i>	<i>Enter description of the assignment in this column</i>	<i>Enter day due in this column mm/dd/yyyy</i>
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Week 16

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Semester Exams		Practical and Written	<i>05/11/2011</i>

Grading Policy

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Theory/Unit Exams/St. Board	50%
Attendance	25%
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Special Needs

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Course Syllabus

NOTE: This syllabus is subject to change during the semester . Please check this syllabus on a regular basis for any updates.

Department : Cosmetology

Course Title : Chemical Reformation/Related

Section Name : CSME_1453_71

Start Date : 01/18/2011

End Date : 05/12/2011

Modality : FACE-TO-FACE

Credits :

Instructor Information

Name : Theresa Vaughn

OC Email : tvaughn@odessa.edu

OC Phone # : (432) 335-6451

Course Description

Presentation of the theory and practice of chemical reformation. Topics include terminology, application, and workplace competencies related to chemical reformation. The student will identify terminology related to chemical reformation; demonstrate the proper application; and exhibit workplace competencies related to chemical reformation.

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(3,5,8,9)

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16.00 Shampooing, Rinsing, and Conditioning

18.00 Scientific Brushing

19.00 Permanent Chemical Reconstruction

25.00 General

Week 1

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Properties of the Hair	Discussion/Quiz	Worksheets/Study Guide	TBA
Chemistry Reformation	<i>Discussion/Quiz</i>	Worksheets/Study Guide	TBA
Permanent Chemical Reconstruction	Discussion/Quiz	Worksheets	TBA

Week 2

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Chemical Relaxing	Discussion	Workbook/Study Guide	TBA
Thio Relaxers	Application	Hands-on/demonstration	TBA
Hydroxide Relaxers	Application	Hands-on Demonstration	TBA

Week 3

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Relaxer Strengths	Discussion/Quiz	Workbook/Study Guide	TBA
Chemical Hair-Relaxing Procedures	Demonstrations	Application	TBA
Stand Testing	Demonstration	Application	TBA

Week 4

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activitie

Item(Name)	Type	Description	Due
Chemistry /Professional Products	Discussion	Workbook	TBA

Week 5

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Safety Precautions	Application/Rubric	Students will practice all safety and sanitation procedures involved in chemical relaxing	Students will demonstrate through out the 16 weeks of the semester.
Sanitation	Application/Rubric	" "	

Week 6

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Prepare patron for chemical treatment	Demonstration	Application	<i>Students will demonstrate throughout semester.</i>

Week 7

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Practical Applications	applications	Skill Sheets students will complete applications such as chemical relaxing, perms, haircuts, shampoos, hairstyles etc.	12/09/2010

Week 8

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
<i>Enter assignment name here.</i>	<i>Enter type assignment/activity in this column</i>	<i>Enter description of the assignment in this column</i>	<i>Enter day due in this column mm/dd/yyyy</i>
<i>ex. Intro to Music Theory</i>	<i>ex. Discussion/Quiz/Exam</i>		<i>mm/dd/yyyy</i>

Week 9

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
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Week 10

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
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<i>ex. Intro to Music Theory</i>	<i>ex. Discussion/Quiz/Exam</i>		<i>mm/dd/yyyy</i>

Week 11

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
<i>Enter assignment name here.</i>	<i>Enter type assignment/activity in this column</i>	<i>Enter description of the assignment in this column</i>	<i>Enter day due in this column mm/dd/yyyy</i>
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Week 12

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
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Week 13

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
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Week 14

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

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Week 16

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Semester Exams		Practical and Written	<i>05/11/2011</i>

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25.00 General

Week 1

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Properties of the Hair	Discussion/Quiz	Worksheets/Study Guide	TBA
Chemistry Reformation	<i>Discussion/Quiz</i>	Worksheets/Study Guide	TBA
Permanent Chemical Reconstruction	Discussion/Quiz	Worksheets	TBA

Week 2

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Chemical Relaxing	Discussion	Workbook/Study Guide	TBA
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Hydroxide Relaxers	Application	Hands-on Demonstration	TBA

Week 3

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Relaxer Strengths	Discussion/Quiz	Workbook/Study Guide	TBA
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Stand Testing	Demonstration	Application	TBA

Week 4

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activitie

Item(Name)	Type	Description	Due
Chemistry /Professional Products	Discussion	Workbook	TBA

Week 5

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Safety Precautions	Application/Rubric	Students will practice all safety and sanitation procedures involved in chemical relaxing	Students will demonstrate through out the 16 weeks of the semester.
Sanitation	Application/Rubric	" "	

Week 6

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Prepare patron for chemical treatment	Demonstration	Application	<i>Students will demonstrate throughout semester.</i>

Week 7

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

Item(Name)	Type	Description	Due
Practical Applications	applications	Skill Sheets students will complete applications such as chemical relaxing, perms, haircuts, shampoos, hairstyles etc.	12/09/2010

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Summary of Week 1 Assignments & Activities

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Summary of Week 1 Assignments & Activities

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Week 11

Topic/Overview: This week focuses on

Summary of Week 1 Assignments & Activities

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Week 12

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Summary of Week 1 Assignments & Activities

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Summary of Week 1 Assignments & Activities

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Grading Policy

Each week, I will provide grades or scores and comments on assignments within 6 days of when they were submitted. After I send feedback each week, I will post a notification in the **Main** forum.

Late assignments receive a 10% deduction for each day they are late if assignments are not posted by 11:59 p.m. central on the day they are due. Assignments more than 5 days late will not be accepted. Technological issues will not be considered as valid grounds for late assignment submission. In the event of a server outage, students should submit assignments to the instructor.

Percentage %	Grade
Theory/Unit Exams/St. Board	50%
Attendance	25%
Skill Sheets	25%

Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

