

# Course Syllabus

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**Department** : EMERGENCY  
**Course Title** : Police  
                  : Organization/Administration  
**Section Name** : CJSA 1347 WB  
**Start Date** : August 22, 2011  
**End Date** : December 9, 2011  
**Modality** :  
**Credits** : 3

## Instructor Information

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**Name** : Milton Tharp  
**OC Email** : mtharp@odessa.edu  
**OC Phone #** : (432) 335-4655

## Course Description

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Study of the principles of organizational structure and administration. Topics include theories of management, motivation, and leadership. Focus on a quality approach toward police community interaction. The student will identify principles of organization, administration, management, motivation and leadership; and describe the quality approach to community relations.

## Prerequisites/Corequisites

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none

## [Scans](#)

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SCANS 1, 2, 6, 7, 9, 11

## Course Objectives

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1. The student will be able to describe the development and growth of motor vehicles in America and the dramatic social and legal impact they have had on American life.
2. The student will be able to describe the history and development of traffic violations and the detection, apprehension, and processing of impaired drivers.
3. The student will understand current guidelines and procedures for effective investigation and reporting of vehicle crashes.
4. The student will understand ethical issues significant to traffic law enforcement.

### Course Participation:

Unlike a traditional, instructor-led course, you do not need to show up to a class at a specific time each day to earn your class participation grade. Instead, you need to make a daily effort to complete the Discussion Board posting in a timely manner and meet all deadlines as assigned by the instructor.

### Online Etiquette:

The objective in an online discussion is to be collaborative, *Not* combative. Please proofread your responses carefully before you post them to ensure that they are *Not* offensive to others in this course. Use discussions to develop your skills in collaboration and teamwork. Treat the discussion area as a creative environment where you and your classmates can ask questions of each other,

express opinions, revise opinions, and take positions just as you would in a more traditional classroom setting.

### Academic Honesty:

Scholastic dishonesty shall constitute a violation of rules and regulations and is punishable as prescribed by board policies. Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism and collusion. Cheating on a test shall include: Coping from another student's test paper, Using test materials not authorized by a person administering the test or the test administrator, Collaborating with or seeking aid from another student during the test without permission from the administrator. Knowingly using, buying, selling, stealing or soliciting, in whole or in part, the contents of an un-administered test. The unauthorized transporting or removal, in whole or in part, of the contents of a test will be considered dishonest. Substituting for another student, or permitting another student to substitute for ones self, to take a test. Bribing another person to obtain an un-administered test or information about an un-administered test means another's work and the acknowledged submission or incorporation of it in one's written work. "Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any written work for fulfilment of course requirements. Reference: Odessa College Student Handbook Student Rights and responsibilities 2007- 2009. "Collusion" Shall be defines as the unauthorized collaboration with another person preparing for the completion of course requirements.

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### Required Readings/Materials

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a) You must purchase the following **required** readings/materials:

Title: *Proactive Police Management*

Author: Thibault, Edward A., Lynch, Lawrence M., McBride, R. Bruce

ISBN# 978-0-13-609365-7

Publisher: Pearson/Prentice Hall

## **Course Requirements (Assignments and Assessments)**

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### **Postings**

**-- I would like for our discussions to be open and easy for all of us to understand so we can really talk to one another as if we are in class and face to face. Please make sure your postings are in your own words and target an audience that has no clue what you are talking about --- no clinical answers or answers from online or print resources. If someone else posts something and you don't really understand their comments, ask! That's the best way for everyone to learn. Let's have some FUN with this!**

If you want to make sure you are not plagiarizing the answer, you may want to run it through <http://www.duplichecker.com/> . As you move forward in your education this is a valuable resource. There are others out there, but this is the one I used with my research proposal for my Masters and it never let me down. If you do need to use information you found online or in print, please cite (I'm not asking for a formal citation) where you found it. You might say... I found this on Wikipedia (keep in mind the info on this site is posted by everyday folks like you and me for the most part so it may not be as accurate as you hoped for). You might even say we discussed this in another one of my classes and Mr. X said.....

Item(Name)	Type	Description
Chapter 1	<i>Discussion</i>	Week 1 & 2
Chapter 2	<i>Discussion</i>	Week 3
Chapter 3	<i>Discussion</i>	Week 4
Chapter 4	Discussion	Week 5
Chapter 5	<i>Discussion</i>	Week 5
Chapter 6	<i>Discussion</i>	Week 6
Chapter 7	<i>Discussion</i>	Week 7
Chapter 8	Discussion	Week 8
Chapter 9	<i>Discussion</i>	Week 9
Chapter 10	<i>Discussion</i>	Week 10
Chapter 11	<i>Discussion</i>	Week 10
Chapter 12	Discussion	Week 11
Chapter 13	Discussion	Week 12
Chapter 14	Discussion	Week 13
Chapter 15	Discussion	Week 14
Chapter 16	Discussion	Week 15
		Final

## Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

## Important School Policies

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For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or students' and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

## GRADING

Primary Posts	25 points
Peer Posts	25 Points
Midterm	25 points
Final	25 points
Total	100 points

100 – 90	A
89 – 80	B
79 – 70	C
69 – 60	D
59 – 0	F