

**Odessa College**  
**Department of Mathematics**

**Instructor:** Monica Fry  
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**Course Name & Number:** Introductory Algebra, Math 0372

**Textbook & Software:** *Elementary & Intermediate Algebra* by Bittinger, Ellenbogen & Johnson, 5<sup>th</sup> edition and My Math Lab software. I recommend you purchase the package that includes the textbook, My Math Lab, and the Worksheets for Class Practice workbook.

**Attendance:** Student attendance and participation at every class is expected. **Attendance in a developmental course is mandatory.** You will receive ½ of an absence if you arrive late or leave class early. You will also be counted absent for sleeping during class. No more than 5 absences are allowed in the fall session. When a student has exceeded the allowed number of absences, he/she will receive an **F** in that developmental class. Do not simply stop attending class without visiting with me first or properly withdrawing, if possible.

**Co-requisite:** You are required to attend the Math Academic Resource Lab, ET 120, to obtain 14 clock hours per semester. **HINT:** You will lower your course grade and/or fail if you do not attend the lab.

**Homework:** You will use the My Math Lab software to access and submit homework. Homework will be available online at the end of class. You may print the problems, work them, and get back online to fill in the answers. Homework will be submitted online before the beginning of class. **NO LATE WORK WILL BE ACCESSIBLE or ACCEPTED AFTER LATE REGISTRATION.** Completing homework in a timely manner is critical to success in a math class. Summer classes go by quickly. Do NOT get behind!

**Class Grade:** Tests 45%, Homework 35%, Final Exam 20%

**Course Grade:** 14% lab 86% class grade

**Schedule of Assignments & Tests:** A tentative schedule of assignments and tests will be given. We will cover chapters 1-5 with a test at the end of each chapter and a cumulative final. **NO MAKE UP TESTS WILL BE GIVEN.**

**Calculators:** A TI-83+ or higher graphing calculator may be used on most sections of the course. I will let you know for which sections a calculator is not allowed. Other calculators are acceptable for use.

**Cell Phones:** Cell phones are not to be used in class for any purpose. They MAY NOT be used as calculators. If you a call must be taken due to an emergency, please exit the classroom to take your call. Text messaging during class is not allowed. **YOU WILL BE ASKED TO LEAVE. PLEASE DON'T EMBARRASS YOURSELF BY BEING ASKED TO LEAVE!**

**Cheating:** The highest standards of academic integrity are expected of all students. Cheating will be dealt with according to Odessa College Academic Standards.

**SPECIAL NEEDS:** Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.