



**Attendance Policy:** Attendance is mandatory and along with class participation can influence your final grade. If you are absent a total of nine times from a MWF class or seven times from a TTh or MW class, your average will drop ten points. It is your responsibility to find out what you may have missed if you are absent, not the instructor's. On that note, it is also the student's responsibility to make sure of the last day to drop a class without penalty so be careful.

- General Info:**
- 1.) Cell phones must be on vibrate or off and need to be in pockets, or purses, or backpacks, or somewhere besides your desk. I won't leave to take a phone call and neither should you.
  - 2.) You make not think that I am all that fascinating, but I do, so at least PRETEND you are interested when I am lecturing.
  - 3.) I don't care about the consumption of legal snacks or beverages during class time, but I don't expect someone else to have to clean up after you.
  - 4.) Common courtesy is always encouraged, but so is class discussion.
  - 5.) If you are having a problem with the course in any way, please contact me during office hours or by appointment. I can't help you if I don't know about the situation.
  - 6.) One extra credit opportunity will be to have some type of dictionary with you when you come to class (every time).
  - 7.) Plagiarism is not only illegal but grounds for a zero on that assignment.
  - 8.) Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to or participation in this class, please feel free to talk with me about your concerns.