

Course Syllabus

NOTE: This syllabus is subject to change during the semester . Please check this syllabus on a regular basis for any updates.

Department : WIND
Course Title : Corp. & Comm Development
Section Name : LEAD_2200
Start Date : 10/17/11
End Date : 12/
Modality : FACE-TO-FACE
Credits : 3

Instructor Information

Name : DeShay Voss
OC Email : dvoss@odessa.edu
OC Phone # : 432-335-6499

Office Hours

Monday- 9-10
12-1
3-4

Tuesday- 8:30-9:30
11:30-1:30

Wednesday- 9-10
12-1

Thursday- 9-9:30
11:30-1

Course Description

Development of corporate and community leadership skills that incorporate critical thinking and lifelong learning strategies, communication, and self-management skills. Includes data and informative decision making, group and team processes, strategic and action planning, and processes for monitoring progress.

Prerequisites/Corequisites

PREREQUISITE: NONE

Scans

Course Objectives

Explain leadership characteristics for encouraging and supporting business development: identify ethical and effective business community leaders who value and utilize critical thinking and lifelong learning strategies, and self-management skills; apply effective communication skills and tools; utilize data for making effective decisions; identify roles and processes used in groups and team building; and use effective processes for strategic planning and progress monitoring.

COURSE REQUIREMENTS:

- A. Reading of the assigned materials and preparation in class discussion.
- B. Intangibles (attitude, attendance, preparation).
- C. Satisfactory performance on examinations.

Required Readings/Materials

The following are *required* readings/materials:

Course Requirements (Lectures, Assignments and Assessments)

Unit	Description	Due Date
Unit One	Introduction to Leadership Trait Approach Skills Approach Style Approach Situational Approach Contingency Theory Path-Goal Theory Exam One	11/08/11
Unit Two	Leader-Member Exchange Theory Transformational Leadership Team Leadership Psychodynamic Approach Women and Leadership Culture and Leadership Leadership Ethics Exam Two	12/1/11
Final Exam	Comprehensive Final	12/6/11

Grading Policy

Method of Evaluation:

Test	100
Test	100
Final	200
SG'S	300
Participation	<u>260</u>
Total Points	960

MAKE UP EXAMS

Make up exams will not be given

LATE WORK

Late work will not be accepted.

Special Needs

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#)" service provide additional help.

Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Student Portal

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at https://www.odessa.edu/dept/ssc/helpdesk_form.htm.

Important School Policies

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).

Students are responsible for checking for changes frequently as this syllabus may be updated often, as needed.