#### Math 1442 Business Statistics – Web Based Fall 2013

**Professor:** Dr. Krista Cohlmia

**Office:** ET 108 **Phone:** 335-6638

**E-mail:** kcohlmia@odessa.edu -- This is the best mode for contacting me.

Webpage: http://www.odessa.edu/dept/math/kcohlmia

Welcome to Business Statistics! This sheet will tell you about the course, including subject matter, homework, quizzes, exams and term grade. Almost all of your questions about the course can be answered by reading this handout. If anything is unclear, please do not hesitate to ask for clarification. *Good Luck!!!* 

#### **Required Materials**

Required Software: MyStatLab (MyMathLab)

Course ID: cohlmia96602

Optional Textbook: Statistics for Business and Economics by McClave, Benson and Sincich, 11th Edition,

Pearson Publishing Co.

#### **Technology:**

Online students must have a valid e-mail address to register for computer software. The email address that you use to register your software will be the email address to which I will send any information or announcements. Please check this account regularly. It is recommended that you use your Odessa College email address. All work is done through the internet, so you need internet access. If you do not have access to the internet, you may use the computers in the math lab.

#### **Term Grade**

Your term grade will be determined according to the following distribution:

			Discussion		
	Homework	Labs	Boards	Exams 1 - 3	Final Exam*
Percentage	10%	10%	10%	45% total	25%
				or 15% each	
Drops	2	1	0	0	0
•		(the last lab cannot be			
		dropped)			

<sup>\*</sup>If you make below a 50 on the final exam, you will receive an F for the course.

Please note that I will be checking in on your progress regularly. This includes checking the time you are spending in each section, the homework you have completed, and the exam status.

#### Homework

Homework will be assigned for each section. There are suggested dates for completion of the homework, which will ensure that you complete the course on time. These are listed in the suggested completion dates section under the Course Information link in MyStatLab. Your two lowest homework grades will be dropped.

#### Labs

A very important component in conducting a statistical analysis is the ability to appropriately use a statistical software package. The labs assigned for this course will emphasize the use of StatCrunch – the statistical software analysis package that is included in MyStatLab. You will have approximately 10 labs assigned throughout the semester. The last lab will be a formal statistical analysis and report and will count as two lab grades. This lab cannot be dropped from your course average.

#### Communication

Communication plays a vital role in an online student's success. Communication methods for this course include announcements, emails, and discussion boards. You are required to participate in the discussion boards. Each student should submit 15 meaningful threads in the discussion boards. These can either be new discussions, or they can be replies to other discussion. You will earn credit for meaningful posts to the discussion boards through December 10<sup>th</sup> at 8 AM. "Meaningful" implies that the post adds to the learning of the course material. Examples include posting a question over the material, posting an answer to a classmate's question, and posting tips on how to be successful in the course. Idle chitchat, polite remarks such as "thanks" and non-meaningful posts will not count towards your grade. Also, be sure that you are checking your email regularly. Any emails I receive will be answered within 2 business days.

#### **Exams**

You are allowed two attempts on each of the midterms. I strongly suggest that you take your first attempt at least one day prior to the suggested completion date to allow time for studying your mistakes and improving your grade, if needed. The suggested completion date is shown on the Suggested Completion Dates document. I will review midterm exams for partial credit if they are submitted by the suggested completion date. Note that I will NOT review exams for those people who fail the first attempt and do not try a second time, and I will NOT review exams that are submitted after the suggested completion date. To see a list of the suggested completion dates, go to the Course Information link in MyStatLab. The final exam is comprehensive and will be proctored. You must present a picture ID before taking the final exam. All students will take the final exam in the Math Lab located in the OC Mathematics Department. The final exam is comprehensive and will be due by 8:30 PM on December 10th. You will not be allowed to bring your cell phone into the final exam area. If you do not take the final exam, you will receive an F for the course.

#### **Prerequisites**

MATH 0375 passed with a C or better, or an adequate placement exam score.

#### Tutoring

Tutoring is available through Developmental Studies and in the OC Math Lab. The hours for the math lab are Mon-Thurs 8:30 AM - 8:30 PM and 8:30 AM - 1:00 PM on Fridays.

#### **Back-Up Plan**

You must have a back-up plan for this course in case your primary computer fails during the semester. Please detail the location of the two computers in your student information sheet. The two computers should not be in the same building in case of an internet failure.

#### Retention

The Odessa College Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A Student Success Coach will contact you to work toward a solution.

See the last pages for homework, exam and lab completion dates.

#### **Expectations for Engagement – Online Learning**

To help make the web-based learning experience fulfilling and rewarding, the following Expectations for Engagement provide the parameters for reasonable engagement between students and instructors for the online learning environment. Students and instructors are welcome to exceed these requirements.

#### Reasonable Expectations of Engagement for Instructors

- 1. As an instructor, I understand the importance of clear, timely communication with my students. In order to maintain sufficient communication, I will
  - provided my contact information at the beginning of the syllabus;
  - respond to all messages within 24 hours if received Monday through Thursday and within 48 hours if received Friday through Sunday; and,
  - notify students of any extended times that I will be unavailable and provide them with alternative contact information (for me or for my supervisor) in case of emergencies during the time I'm unavailable.
- 2. As an instructor, I understand that my students will work to the best of their abilities to fulfill the course requirements. In order to help them in this area, I will
  - provide clear information about grading policies and assignment requirements in the course syllabus, and
  - communicate any changes to assignments and/or to the course calendar to students as quickly as possible.
- 3. As an instructor, I understand that I need to provide regular, timely feedback to students about their performance in the course. To keep students informed about their progress, I will
  - post grades for discussion postings within one week of the discussion thread closing.
  - provide grades for major assignments within 2 weeks of the due date or at least 3 days before the next major assignment is due, whichever comes first.

#### Reasonable Expectations of Engagement for Students

- 1. As a student, I understand that I am responsible for keeping up with the course. To help with this, I will
  - line up alternative computer and internet access in case my primary computer crashes or my internet services is unavailable;
  - recognize that the college provides free wi-fi and computer labs during regular campus hours to help me with accessing my course; and,
  - understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my equipment or service is unreliable.
- 2. As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to
  - getting "kicked off" of the system during tests or quizzes;
  - having trouble submitting assignments; and
  - dealing with a traumatic personal event.
- 3. As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will
  - seek out help from my instructor and/or from tutors;
  - ask questions if I don't understand; and,
  - access my course several times during the week to keep up with assignments and announcements.

# Suggested Completion Dates MATH 1442.WB: Business Statistics Fall 2013

## Homework

Chapters	Date
1	8/29 (Thursday)
2	9/12 (Thursday)
3	9/30 (Monday)
4	10/14 (Monday)
5	10/28 (Monday)
6	11/11 (Monday)
7	11/27 (Wednesday)
10	12/5 (Thursday)

## Exams

Exam	Date
1: Chapters 1 & 2	9/13 (Friday)
2: Chapters 3 & 4	10/15 (Tuesday)
3: Chapters 5,6,7, & 10	12/6 (Friday)
Final Exam: Chapters 1,2,3,4,5,6,7 & 10	12/10 (Tuesday)

Note: Your meaningful discussion board posts will be counted through 8:00 AM on Wednesday, December 10.

Assignment Order	Assignment	
1	HW 1.1-1.5	
2	Intro to Stat Crunch Lab	
3	HW 2.1	
4	HW 2.2	
5	HW 2.3	
6	HW 2.4	
7	HW 2.5	
8	HW 2.6	
9	HW 2.7	
10	HW 2.8	
	Summary Statistics and Graphical Procedures	
11	Lab	
12	HW 2.9	
13	Exam 1	
14	HW 3.1	
15	Cereal Boxes Lab	
16	HW 3.2-3.4	
17	HW 3.5-3.6	
18	M&Ms Lab	
19	HW 3.7	
20	HW 3.8	
21	HW 4.1	
22	HW 4.2	
23	HW 4.3	
24	HW 4.5-4.6	
25	Binomial and Normal Distributions Lab	
26	HW 4.7	
27	HW 4.10	
28	HW 4.11	
29	Exam 2	
30	HW 5.1-5.2	
31	HW 5.3	
32	Confidence Interval for Mu Lab	
33	HW 5.4	
34	HW 5.5	
35	HW 6.1-6.2	
36	HW 6.3	
37	HW 6.4	
38	HW 6.5	
39	Hypothesis Testing Lab	

40	HW 6.6
41	HW 7.1-7.2
42	Two Mean Inferential Procedures Lab
43	HW 7.5
44	HW 10.1
45	HW 10.2
46	HW 10.3
47	HW 10.5
48	Exam 3
49	Final Exam

#### **Expectations for Engagement for Instructor:**

As an instructor, I understand the importance of clear, timely communication with my students. In order to maintain sufficient communication, I will

- •provide my contact information at the beginning of the syllabus;
- •respond to all messages within 24 hours if received Monday through Thursday, and within 48 hours if received Friday through Sunday; and,
- •notify students of any extended times that I will be unavailable and provide them with alternative contact information (for me or for my supervisor) in case of during the time I am unavailable.

As an instructor, I understand that my students will work to the best of their abilities to fulfill the course requirements. In order to help them in this area, I will

- •provide clear information about grading policies and assignment requirements in the course syllabus, and
- •communicate any changes to assignments and/or to the course calendar to students as quickly as possible.

As an instructor, I understand that I need to provide regular, timely feedback to students about their performance in the course. To keep students informed about their progress, I will

- •post grades for discussion postings within one week of the discussion thread closing.
- •provide grades for major assignments within 2 weeks of the due date or at least 3 days before the next major assignment is due, whichever comes first.

#### Grading Scale:

"A" = 90-100

"B" = 80-89

"C" = 70-79

"D" = 60-69

"F" = 0-59

#### **Student Course Participation**

As a student, I understand that I am responsible for keeping up with the course. To help with this, I will

- •identify alternative computer and internet access in case my primary computer crashes or my internet service is unavailable;
- •recognize that the college provides free wi-fi and computer labs during regular campus hours to help me with accessing my course; and,
- understand that my instructor does not have to accept my technical issues as a legitimate reason for late or missing work if my equipment or service is unreliable.

As a student, I understand that it is my responsibility to communicate quickly with the instructor any issue or emergency that will impact my involvement with or performance in the class. This includes, but is not limited to

- •getting "kicked off" of the system during tests or quizzes;
- •having trouble submitting assignments; and
- •dealing with a traumatic personal event.

As a student, I understand that it is my responsibility to understand course material and requirements and to keep up with the course calendar. While my instructor is available for help and clarification, I will

- •seek out help from my instructor and/or from tutors;
- •ask questions if I don't understand; and
- •access my course several times during the week to keep up with assignments and announcements.

#### **Course Policies**

Disclaimer

This syllabus is tentative and subject to change in any part at the discretion of the instructor. Any changes will be in accordance with Odessa College policies. Students will be notified of changes, if any, in timely manner.

#### **Original Effort**

The work submitted for this course must be original work prepared by the student enrolled in this course. Efforts will be recognized and graded in terms of individual participation and in terms of ability to collaborate with other students in this course.

#### **Digital Protocol**

Cell phones must be placed on either vibrate or silent mode and are to be accessed in emergency cases only. The use of laptops or any other digital device is permitted in order to facilitate note-taking relative to instruction.

#### **Attendance Policy**

Students are expected to attend class regularly.

#### **Grade Inquiry Policy**

It is the responsibility of the individual taking this course to maintain accurate track of assignment submissions and grades. There will be opportunities during the semester to meet with the instructor to discuss your academic progress. Contact the instructor to schedule an appointment. Class time will not be used for grade inquiries. All grades are final.

#### **General Course Requirements**

- 1. Attend class and participate.
- 2. Contribute and cooperate with civility.
- 3.Submit assignments on time. Late work will not be accepted. Medical and/or family circumstances that warrant an extension on assignments need to be presented to the instructor. Extensions will be allowed at the instructor's discretion.

#### **Incomplete Policy**

An 'Incomplete' grade may be given only if:

- 1. The student has passed all completed work
- 2.If he/she has completed a minimum of 75% of the required coursework. A grade of an "I" will only be assigned when the conditions for completions have been discussed and agreed upon by the instructor and the student.

#### **Institutional Core Objectives (ICOs)**

Description of Institutional Core Objectives (ICO's)

Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Therefore, with the assistance of the Undergraduate Education Advisory Committee, the Coordinating Board has approved guidelines for a core curriculum for all undergraduate students in Texas.

Through the application and assessment of objectives within the institution's core curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world; develop principles of personal and social responsibility for living in a diverse world; and advance intellectual and practical skills that are essential for all learning. Appropriate Odessa College faculty periodically evaluates all of the courses listed in the descriptions on the following pages of this catalog and keys them to Odessa College's Institutional Core Objectives (ICOs), as defined by the Texas Higher Education Coordinating Board (THECB). (Source: Odessa College Catalog of Courses 2012-2013, page 73)

#### **Odessa College's Institutional Core Objectives (ICOs):**

- 1. Critical Thinking Skills to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- 2. Communication Skills to include effective development, interpretation and expression of ideas through written, oral and visual communication
- 3.Empirical and Quantitative Skills to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
- 4. Teamwork to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- 5.Personal Responsibility to include the ability to connect choices, actions and consequences to ethical decision-making
- 6. Social Responsibility to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

#### **Course Objectives**

Upon successful completion of this course, students will:

- 1. Explain the use of data collection and statistics as tools to reach reasonable conclusions.
- 2. Recognize, examine and interpret the basic principles of describing and presenting data.
- 3. Compute and interpret empirical and theoretical probabilities using the rules of probabilities and combinatorics.
- 4. Explain the role of probability in statistics.
- 5. Examine, analyze and compare various sampling distributions for both discrete and continuous random variables.
- 6. Describe and compute confidence intervals.
- 7. Solve linear regression and correlation problems.
- 8. Perform hypothesis testing using statistical methods.

#### **Learning Outcomes**

Outcome	ICO
2,3,5,6,7,8	Critical Thinking Skills - to include creative
	thinking, innovation, inquiry, and analysis,
	evaluation and synthesis of information

1,2,3,4,6	Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication
2,3,5,6,7,8	Empirical and Quantitative Skills - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
	Teamwork - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
	Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision-making
	Social Responsibility - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

#### **Odessa College Policies**

**Tuition Discounts** 

The "First Course is Free" discount waives standard tuition and fees for the first 3 credit hours taken at Odessa College. The discount applies to high school graduates taking their first class at Odessa College as well as transfer students taking their first class at Odessa College.

The "Academic Progress Discount" provides a 10% tuition discount upon completion of 30 credit hours until reaching 45 credit hours. It provides a 20% discount upon completion of 45 credit hours until reaching 60 credit hours. Student must maintain a 2.0 GPA to remain eligible for the discount.

#### **Academic Policies**

Note that the OC Student Handbook states (page 32) that "[i]n cases of academic dishonesty, the instructor has the authority to impose appropriate scholastic penalties. Complaints or appeals of disciplinary sanctions may be filed in accordance with the college due process procedure. Copies of the college due process procedure are available in the office of The Director of Student Life (CC104)."

For more information on your rights and responsibilities as a student at Odessa College, please refer to the following: The 411 of OC: Student Handbook 2012-2013; Student Rights & Responsibilities <a href="http://www.odessa.edu/dept/studenthandbook/handbook.pdf">http://www.odessa.edu/dept/studenthandbook/handbook.pdf</a>

#### **Scholastic Dishonesty**

Scholastic dishonesty shall constitute a violation of these rules and regulations and is punishable as prescribed by board policies. Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism and collusion.

- "Cheating on a test" shall include:
- •Copying from another student's test paper
- •Using test materials not authorized by the person administering the test.
- •Collaborating with or seeking aid from another student during a test without permission from the test administrator.
- •Knowingly using, buying, selling, stealing or soliciting, in whole or in part, the contents of an unadministered test.

- •The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test.
- •Substituting for another student, or permitting another student to substitute for one's self, to take a test.
- •Bribing another person to obtain an unadministered test or information about an unadministered test.
- •"Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another's work and the unacknowledged submission or incorporation of it in one's own written work.
- •"Collusion" shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements. (Source: Odessa College Student Handbook 2012-2013, page 29-30)

#### Special Populations/Disability Services/Learning Assistance

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

Odessa College affirms that it will provide access to programs, services and activities to qualified individuals with known disabilities as required by Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990 (ADA), unless doing so poses an undue hardship or fundamentally alters the nature of the program or activity Disabilities may include hearing, mobility or visual impairments as well as hidden disabilities such as chronic medical conditions (arthritis, cancer, diabetes, heart disease, kidney disorders, lupus, seizure disorders, etc.), learning disabilities or psychiatric or emotional disabilities. A student who comes to Odessa College with diagnosed disabilities which may interfere with learning may receive accommodations when the student requests them and submits proper documentation of the diagnosis. A Request for Accommodations form and guidelines for beginning the request process are available in the OC Help Center or on the Odessa College web site at

http://www.odessa.edu/dept/counseling/disabilities/index.htm. The college strives to provide a complete and appropriate range of services for students with disabilities such as assistance with testing, registration, information on adaptive and assistive equipment, tutoring, assistance with access and accommodations for the classroom where appropriate. For information regarding services, students with disabilities should contact the Office of Disability Services in the OC Help Center located in Room 204 of the Student Union Building or call 432-335-6433. (Source: Odessa College Catalog of Courses 2012-2013, page 52)

#### Dropping a Course or Withdrawing from College

Students wishing to drop a non-developmental course may do so online using WebAdvisor, at the Wrangler Express, or Registrar's Office. A student wishing to drop a developmental course or withdraw from college should obtain a drop or withdrawal form from the Wrangler Express or the Registrar's Office. Students are encouraged to consult with instructors prior to dropping a class. Students may not completely withdraw from the college by use of the Web. Students must drop a class or withdraw from college before the official withdrawal date stated in the class schedule. Students who are part of the Armed Forces Reserves may withdraw with a full refund if the withdrawal is due to their being ordered into active duty. A copy of the student's orders must be presented to the Registrar's Office at the time of the withdrawal. For details, please contact the Office of the Registrar. No longer attending class does not automatically constitute withdrawal from that class, nor does a student's notification to an instructor that the student wishes to be dropped. Failure of a student to complete the drop/withdrawal process will result in a grade of "F." (Source: Odessa College Catalog of Courses 2012-2013, page 36). Student Support Services and Technical Support

#### **Blackboard Support**

- I can't log into my Blackboard Course, who do I contact?

  Contact the Student Success Center: 432-335-6673 or online at <a href="https://www.odessa.edu/dept/ssc/helpdesk\_form.htm">https://www.odessa.edu/dept/ssc/helpdesk\_form.htm</a>. The SSC can provide you with your Blackboard login name. If you are not sure what your password is, they can reset your password.
- I'm having a problem in my Blackboard Course, who do I contact? For any problem that you have in your online course, always contact your Instructor first. Refer to the Instructor's Contact Information area of the Syllabus for their preferred method of contact and the expected response time.

#### Additional Blackboard Help Resources:

Additional Discholard Help Res		
Additional Blackboard Help Rese	ources:	
Service	Assistance Provided	Available
Blackboard Help for Students	Website with a searchable list of	Online
	topics on how to navigate and	Click <u>here</u> .
	use Blackboard for online	
	courses.	
Blackboard On Demand	This website provides an	Online
Learning Center for Students	extensive list of short tutorial	Click <u>here</u> .
-	videos for student activities	
	performed in Blackboard.	
Blackboard Collaborate	First Time Users If you have	Online
	never used Blackboard	Click here.
	Collaborate before, this website	
	provides a system requirements	
	check, configuration	
	instructions, and training and	
	resources area.	
Blackboard Collaborate:	This website provides essential	Online
Essentials for Participants	information for Participants of	Click here.
Essentials for 1 articipants	-	CHER HOLE.
	Collaborate sessions. Any	
	Collaborate user, whether first-	
	time or experienced, would	
	benefit from reviewing the	
	information here.	

#### **Student E-mail Support**

- How do I set up, access, or update my Odessa College Student E-mail account? Go to this website and follow the directions on the page: http://www.odessa.edu/gmail/.
- I can't access my student email! I forgot my password!

  Contact the Student Success Center: 432-335-6673 or online at

  <a href="https://www.odessa.edu/dept/ssc/helpdesk\_form.htm">https://www.odessa.edu/dept/ssc/helpdesk\_form.htm</a>. They can provide you with assistance in accessing your student email (created by OC) and can also assist with resetting your student email password. Make sure to have your student ID number available!

Your Blackboard login name is associated with your OC created student email account. All Correspondence for this course will be submitted using your Odessa College student email address.

#### Support for Students with Disabilities

How do I contact the Office of Special Populations?

TIO II GO I COMME	ne office of Special Lopulations.
Main Number	432-335-6861

Campus	SUB 204N in the Student Union Building
Location	
Email	Becky Rivera-Weiss - brivera@odessa.edu
Website	To find out more about services provided by the Special Populations office, please visit: <a href="http://www.odessa.edu/dept/counseling/disabilities/index.htm">http://www.odessa.edu/dept/counseling/disabilities/index.htm</a>

#### **Learning Resources Center (LRC; Library)**

• How do I contact the Learning Resource Center?

Main Number	432-335-6640	
FAQ Service LibAnswers: http://libanswers.odessa.edu		
Contact a Specific OC	Pat Quintero at 432/335-6350 or pquintero@odessa.edu	
Librarian	Donna Clark at 432/335-6645 or dclark@odessa.edu	
	Carolyn Petersen at 432/335-6641 or cpetersen@odessa.edu	
LRC Services and	https://www.odessa.edu/dept/library/services/index.htm	
Guidelines Website		

#### **Equipment and Services Provided:**

The Murry H. Fly Learning Resources Center (LRC) supports the college's curriculum resulting in a primary emphasis on each student's individual study and research needs. The faculty and staff work with the LRC's Technical Services and Public Services Departments in choosing materials to support all college programs. More than 59,000 books, 50,000 electronic books, 350 current periodicals, 6,700 media holdings, eight newspapers, and 60 databases are available to enhance the educational process.

Equipment/Services Available	Used For	Available
Books, videos, CDs	Research	On Campus and Online
Specialized databases not available online for free	Research	On Campus and Online
Magazines, newspapers, & scholarly journals	Research	On Campus and Online
Computers	Research & Word Processing	On Campus
Selected textbooks for short-term use	Course Work	On Campus
Trained staff	Answer "where do I find?"	On Campus and Online On Campus and Online
Tutorials	Tips for research strategies	On Campus and Online
Photocopiers, VHS/DVD players, FAX service	Course Work	On Campus
Quiet study areas	Course Work	On Campus

#### Student Success Center (SSC) / AVID Center

• How do I contact the Student Success Center?

Appointments are preferred, but walk-ins will be served as soon as possible.

Main Number	432-335-6673
Campus Location	1st floor of the Library
Website with Additional Help and Information	http://www.odessa.edu/dept/ssc/
Live Online Assistance / Chat	Click Here (If no one is currently available, please put your email and question(s) in the appropriate areas of the form and hit 'send.' Your question(s) will be addressed as soon as an SSC staff member becomes available.)

### **Equipment and Services Provided:**

The purpose of the Odessa College Student Success Center is to provide assistance to students in meeting their academic and career goals. The SSC strives to continually provide new and updated resources that will empower all Odessa College students to succeed at OC and beyond.

Equipment/Services Available	Used For	Available
Tutoring by CRLA & Avid	Course Work & Motivation	On Campus and Online
trained tutors Understanding		Click here for more
		information.
Student Information Seminars	Demo email, Blackboard and	On Campus and Online
(SIS)	SSC resources	Click here for more
		information.
Study Skills	Tools needed to succeed	On Campus and Online
		Click here for more
		information.
Basic Technology	To navigate classes, email, etc.	On Campus and Online
Plato Web	Practice for TEAS test and basic	On Campus and Online
	math, science, etc.	Click here for more
		information.
Project T.I.E.	Practice for GED/COMPASS	On Campus and Online
		Click here for more
		information.
Student Orientation/Tour	Show individual students where	On Campus
	their classes will be.	
M.O.R.E.	Mentoring Program	On Campus
	Networking, tips to navigate	Click here for more
	college life successfully	information.
Smart thinking	Online tutoring service. Connect	Online
	with an e-structor and interact	Click here for more
	with a live tutor.	information.

**Veterans Support**How do I contact the office for Veteran's Outreach?

flow do i contact the office for veteral s outreach:		
432-335-6833		
132 333 0033		
204M (Help Center) in the Student Union Building		
20411 (Help Center) in the Student Chion Building		
Gloria Rangel - grangel@odessa.edu		
To find out more about services provided by the Veteran's		

Outreach office, please visit:
http://www.odessa.edu/dept/counseling/veterans/index.htm