

PSYC3301 Fall 2013

Instructor Contact Information

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Instructor Office Hours

by appointment

Required Textbook(s)

Title	Author	Edition	ISBN
Correctional Counseling	Robert D. Hanser & Scott M. Hire		978-13-512925-8

Textbooks can be purchased online or at the OC Campus Bookstore.

Course Description

Note to students:

The Drug and Alcohol Abuse Counseling (DAAC) courses required by Odessa College to complete the AA in Substance Abuse Counseling may or may NOT transfer to other institutions as academic courses. Students should check with institutions at which they plan to continue their education about the transferability of courses.

Correctional Counseling is a course that will introduce students to the differences in correctional counseling verses traditional counseling settings. The structure of TC or Treatment Center will be laid out so students will understand the TC structure when they work in one. Discussions about the twelve core functions global criteria will be applied to questions raised by "voluntary treatment". This class will be structured as part lecture and part class participation. Weekly quizzes will show a student's knowledge of the book material while the weekly class participation will show them how these roles interact with staff and counselors in a correctional environment. Topics in this class will also cross over to other classes you have taken or will be taking.

Course Objectives

- 1) Students will be able to discuss and define what different roles of a T.C. Structure board are and their functions.
- 2) Students will demonstrate an understanding and be able to define "Evidence Based Practices."

- 3) Students will demonstrate an understanding of assessments used and have a basic understanding of how to interpret them.
- 4) Students will develop knowledge of the counselor role in correctional settings and understand boundaries specific to corrections.

Schedule

Date (2013)	Module (Chapters)	Class Discussion	Assignment/Test
Week 1 August 29th	Chapter 1: Introductions and Counselor Roles	Personal introductions and TC Introduction.	No assignment due
Week 2 September 5th	Chapter 2: Legal, Ethical and Cross Cultural issues	TC Structure Board diagram and roles	Chapter 1 quiz
Week 3 September 12th	Chapter 3: Assessment, Diagnoses, and Treatment planning	Role play assessments	Chapter 2 Quiz
Week 4 September 19th	Chapter 4: Rapport Building Goal setting and implementation	Role play counseling session 1st	Chapter 3 quiz
Week 5 September 26th	Chapter 5: Common Theoretical Counseling Perspectives	Discussion examples of counseling approaches	Quad 1- 4 Quiz
Week 6 October 3rd	Chapter 6: Family Systems Therapy and counseling	TC Philosophy Reciting.	Chapter 5 Quiz
Week 7 October 10th	Chapter 7: Group Therapy	Different types of Groups presentation	Chapter 6 Quiz
Week 8 October 17th	Chapter 8: Substance Abuse Counseling and co- occurring disorders	De-escalation and counselor reactions	Chapter 7 Quiz
Week 9 October 24th	Chapter 9: Youth Counseling and Juvenile offenders	TC Presentations	Quad 5- 8 Quiz
Week 10 October 31st	Chapter 10: Anger Management and Domestic Abuse	Anger management approaches	Chapter 9 Quiz

Week 11 November 7th	Chapter 11: Female Offenders and Correctional Counseling	Anger management approaches	Chapter 10 Quiz
Week 12 November 14th	Chapter 12: Sex Offenders	TC Presentations	Chapter 11 Quiz
Week 13 November 21st November 28 th Thanksgiving Holiday	Chapter 13: HIV/Aids, Older Offenders, Dying/Grief/Mourning	State/Local Resources for HIV testing and education	Quad 9- 12 Quiz
Week 14 14 December 5	Chapter 14: Evaluation, effectiveness, and offender recidivism	Recidivism	Chapter 13 and Final Prep
Module 15 December 12th	Final Exam		Final Exam.

Grading Criteria (points - grade range)

10 quizzes at 50 points each
 3 quad test at 100 points each
 1 final at 100 points
 Term Project 100 points
 Extra Credit Project 50 points

Letter	Point Range
A	950 - 1050
A-	900 - 950
B+	881 - 899
B	840 - 880
B-	800 - 839
C+	780 - 799

C	740 - 779
C-	700 - 739
D+	680 - 699
D	650 - 679
D-	625 - 649
F	0 - 625

Please note that Module 1 runs for the first 2 weeks of class and therefore overlaps with Module 2.

****Specific information on Project 1 and Project 2, the Subliminal Perception and Community Awareness papers, as well as your two tests and final exam will be sent to you throughout the semester via Blackboard.****

Discussion Assignment Grading Guidelines

Important: Generally, discussion assignments will be posted on Monday morning of a given week and your initial response will be due Wednesday by 11:59 PM of the same week. Also, **you are required to respond to at least one of your classmates** by Sunday no later than 11:59 PM of the same week. Keep in mind that the earlier you post these the more effective the course room discussion will be.

Each discussion assignment is divided into a *Response* portion and a *Participation* portion. Discussions are worth a total of 25 points – 15 points for your own initial response and 10 points for your participation response (response to one of your classmates). Naturally, discussion responses should be well-written. For both the response and participation portions, write like you would for any traditional graded paper assignment. Do not write like you might in a chat room, text message, or blog. This is an institution of higher education and you are expected to write clearly and carefully. I definitely will award more points for thoughtfully composed assignments. For example, those discussions free of spelling and grammar errors, substantive and involving critical thinking of the material, with proper in text citations and references, will receive the maximum points.

Submitting assignments: writing assignments will be prepared in word processing documents, in APA format and saved in files that are submitted through Blackboard. They will NOT be accepted by email. All documents should be double spaced and have your name on them. You should also conduct a spell – check on all assignments. Save a copy of all assignments on a flash drive.

Communication Policies:

Students should use the **General Discussion board** (accessible under all Modules) for all communication related to the course. This includes questions, comments, and requests for clarification. Please note, however, if the answer to a student question is to be found within the course web site, she will be returned to the site to continue to look for the answer to the question. Students must put their names and PSYC 2306 on all emails.

Computer skills:

Students should be able to navigate the Internet and conduct required research, create word processing

documents and navigate the course web site. Students must also be able to use email, attach files and use various features of Blackboard.

Specific Policies and Procedures:

Attendance Policy: students are required to attend class each week as well as check in to the course at least once each week. The course entry page is the Announcements page. Students should also check their OC email accounts and the General Discussion Board at least 1 time each week. You should read all posts there.

If you have any specific questions, please feel free to email me as I check those regularly throughout the day and unless there are extenuating circumstances or it is the weekend, I will respond to you within 24 hours.

Do not use a texting style of communication/writing ("c u"; "ur") in group discussion nor in Writing Assignments. This is a college class, and academic writing is expected.

Late Submission Policy:

Late work is not accepted except under special circumstances. Acceptance of late work is up to the instructor's discretion. If you feel you have a unique situation/circumstance that prohibits your meeting a deadline, you should communicate it to me privately via email. Students are strongly encouraged to communicate any problems to the instructor in a timely manner.

Incomplete Policy:

A grade of "Incomplete" may be given only if (1) the student has passed all work completed, and (2) he/she has completed a minimum of 75% of the required coursework. A grade of "I" will only be assigned when the conditions for completions have been discussed and agreed upon by the instructor and the student. A contract between student and instructor must be signed.

Statement of Academic Dishonesty:

Ethics, Cheating and Plagiarism "Using someone else's ideas or phrasing and representing those ideas or phrasing as our own, either on purpose or through carelessness, is a serious offense known as plagiarism. "Ideas or phrasing" includes written or spoken material, of course, from whole papers and paragraphs to sentences, and, indeed, phrases. but it also includes statistics, lab results, art work, etc. "Someone else" can mean a professional source, such as a published writer or critic in a book, magazine, encyclopedia, or journal; an electronic resource such as material we discover on the World Wide Web; another student at our school or anywhere else; a paper-writing "service" (online or otherwise), which offers to sell written papers for a fee." (statement taken from <http://webster.commnet.edu/mla/plagiarism.shtml>)

I do not tolerate cheating in any form. If you plagiarize an essay or cheat on an exam once, that assignment will receive a "0." If you plagiarize or cheat the second time, you will receive an "F" in the course.

Cutting and pasting any information from any Internet source is considered cyberplagiarism and will result on a 0 for the first offense and an F in the course for any subsequent offenses.

See the section on "Scholastic Dishonesty" in the updated Odessa College *Student Handbook*.

See: <http://www.riosalado.edu/library/tutorials/Pages/avoidingPlagiarism.aspx> for plagiarism and citation information.

Statement of Special Accommodations:

In accordance with federal and state laws and regulations, Odessa College does not discriminate on the basis of disability in the recruitment and admission of students, the employment of faculty and staff, and the operation of any of its programs and activities. Students with a disability should contact *ADA Accommodation/Support personnel* Becky Rivera-Weiss @ 432-335-6861 or brivera@odessa.edu

Student Support/Success Coaches:

The Odessa College Student Success Coaches will help you stay focused and on track to complete your educational goals. If an instructor sees that you might need additional help or success coaching, he or she may submit a Retention Alert or a Starfish Alert. A Student Success Coach will contact you to work toward a solution.

Preparation for Computer Emergencies

Computer Crash

Not having a working computer or a crashed computer during the semester will NOT be considered as an acceptable reason for not completing course activities at a scheduled time. NOTE: Identify a second computer that you can use when/if your personal computer crashes.

Server problems

When the Blackboard server needs downtime for maintenance, the Blackboard administrator will post an announcement in your course informing the time and the date. If the server experiences unforeseen problems your course instructor will send an email.

Complete Loss of Contact

If you lose contact with me completely (i.e. you cannot contact me via Blackboard or email), you need to call me at 432-352-3773, and explain the reason you cannot contact me and leave me a way to contact you.

Lost/Corrupt/Disappeared files

You must keep/save a copy of every project/assignment on an external disk or personal computer. In the event of any kind of failure (e.g., Blackboard server crash or virus infection, students own computer crashes, loss of files in cyberspace, etc) or any contradictions/problems, I may/will request you to resubmit the files. In other words, if you submit a document to me, and I either do not receive it (lost in cyberspace) or it is corrupted when I open it, it is incumbent upon you to resend it to me, corrected, with little or no “downtime” in regard to the timeline for submission.

Computer and System Requirements:

Please see <https://www.odessa.edu/OCGlobal/blackboard/requirements.htm>

Email: Students enrolled in Odessa College must use an Odessa College email address. Please go to <http://www.odessa.edu/gmail/>